

Human Trafficking Prosecution Unit

Speaking Request Form

Event Date*		Event Time*		Start Time of AG's Remarks	
Attire Formal/Business/Casual				Length of Remarks	
Event Name			Event Topic		
Sponsoring Organization			Sponsoring Organization Website		
Nature of Organization					
Event Location Parking Instructions, Etc. (if address is hard to find, please provide detailed directions)					
Suggested Topic of Remarks			Introduced by Or Self Introduction		
Contact			Contact Position/Title		
Contact Phone Work			Contact Phone Cell		
Contact Email					
Define the Unit's Role in the Event					
List Required Presentation Materials (ex. PowerPoint)					
<input type="checkbox"/> Featured/Keynote	<input type="checkbox"/> Brief Remarks/Greetings	<input type="checkbox"/> Panel Discussion		<input type="checkbox"/> Recognized Guest	
Event Includes					
<input type="checkbox"/> Breakfast	<input type="checkbox"/> Lunch	<input type="checkbox"/> Dinner		<input type="checkbox"/> Reception	

<input type="checkbox"/> Buffet <input type="checkbox"/> Plated	<input type="checkbox"/> Buffet <input type="checkbox"/> Plated	<input type="checkbox"/> Buffet <input type="checkbox"/> Plated	
Audience Size & Characteristics			
Other Speakers			
Key Attendees			
Media Organizations Attending			

Please email the fully completed form to the office's Communications Director,
 Kara Richardson | kmrichardson@law.ga.gov

**Please be advised that the Unit's primary goal is to investigate and prosecute cases against buyers and traffickers and support victims on behalf of the Office of the Attorney General. The Unit's availability is subject to change based on current workload and court appearances.*